

Kellington Primary School



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Title of Policy:

NURSERY ADMISSIONS

Date

Reviewed:

Spring 2017

Person Responsible:

SLT/HT

Frequency of Review:

1 YEAR

We welcome all children to our school, regardless of gender, ethnicity, attainment, ability or background. We aim to provide the best education we can for all our pupils. We seek to work in partnership with parents and carers and encourage them to make an active contribution to their child's education. We see this partnership beginning as the child is offered a place in our school.

Application

- A school Nursery application form for a child must be completed and returned to school in order for a Nursery place to be allocated.
- After a parent applies for a place for their child we will write acknowledging the application.
- We will write to the parent before the child's 3rd birthday to inform whether we are able to offer a place and to set date for the transition process to begin.

Transition

- ◆ **A home visit:** The purpose of this visit is to introduce the child to their key worker and for us to begin to get to know the parent and child. This process is set in place to facilitate a smooth transition for the child and to ensure that we will be prepared to meet his/her needs. There will be forms to complete and we will need to see the child's Birth Certificate.
- ◆ **Pre-School Sessions:**
 - Children accompanied by a parent/carer will be invited to join the Foundation Stage class for an hour each week during the term before their 3rd birthday.

Admission

Children of nursery age will be able to access 15 hours of funded education. This will be in the form of 5 morning sessions from 8:45-11:45 (3 hours) Monday to Friday. Nursery admissions are staggered.

The criteria for allocating places if over subscribed will be as set out by North Yorkshire LA, as shown in the following table.

Admission Criteria (as laid out by NYCC CYPs)

Kellington Primary School along with all Community and Voluntary Controlled Primary Schools follow the admission arrangements published by North Yorkshire County Council (The Admissions Authority) . For further information and guidance you should go to www.northyorks.gov.uk/admissions or contact the Admissions Team at Jesmond House, 31-33 Victoria Avenue Harrogate HG1 5QE. Telephone Number: 01609 533679.

It is important that parents register their child for admission to the school Foundation class as soon as possible. If you would like to visit school with a view to your child joining us, please make an appointment and we will be delighted to give you as much information as possible. A booklet offering advice on how to prepare your child for school is available.

NYCC Admission Criteria

ORDER OF PRIORITY:	Notes
<p>First priority: Children and young people in Public Care for whom the school has been expressed as a preference and previously looked after children, that is children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after.</p>	<p><i>This applies to all looked-after children, including those who are in the care of another local authority.</i></p> <p><i>In the case of previously looked after children, a copy of the relevant documentation will be required in support of the application.</i></p>
<p>Second priority: Children who are recommended by the Director of Children and Young Peoples Service, including children in the care of a local authority, or by the appropriate designated medical officer</p>	<p><i>Note: we will only consider applications in this category if they are supported by a recommendation from a doctor, social worker or other appropriate professional which sets out the particular reason(s) why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend another school.</i></p>
<p>Third priority: Children from homes with poor housing conditions or overcrowding, or from a background which could affect the child's normal educational development.</p>	<p><i>Note: this should be supported by the recommendation of a doctor, social worker or other appropriate professional.</i></p>
<p>Fourth priority: Children within the normal area of the school, giving priority to the oldest children first.</p>	
<p>Fifth priority: Children from outside the school's normal area, giving priority to those whose home is nearest to school first.</p>	