



Dear Parent/ Carer

ICT including the internet, e-mail and mobile technologies has become an important part of learning in our school. We expect all children to be safe and responsible when using any ICT.

Please read and discuss these eSafety rules with your child and complete and return this form. If you have any concerns or would like some explanation please contact Mrs Parker.

Please take care to ensure that appropriate systems are in place at home to protect and support your child/ren.

**Key Stage 2 Pupil  
Acceptable Use Agreement / eSafety Rules**

- I will only use ICT in school for school purposes
- I will only use a school provided e-mail address when e-mailing from school
- I will only open e-mail attachments from people I know, or who my teacher has approved
- I will not tell other people my ICT passwords
- I will only open/change my own files
- I will make sure that all ICT contact with other children and adults is responsible, polite and sensible
- I will not look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my teacher immediately
- I will not give out my own/others details such as name, phone number or home address. I will not arrange to meet someone or send my image unless this is part of a school project approved by my teacher and a responsible adult comes with me
- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe
- I will support the school approach to online safety and not upload or add any images, video, sounds or text that could upset any member of the school community

- I know that my use of ICT can be checked and my parent/carer contacted if a member of school staff is concerned about my safety
- I will not sign up for any online service unless this is an agreed part of a school project approved by my teacher
- I will not bring a Smart Watch to school because I am not allowed to wear one during the school day
- I will not sign up to online services until I am old enough

We have discussed this document with our child and agree to follow the eSafety rules and to support the safe use of ICT at Kellington Primary School.

**KS2 Pupil Name** .....

**KS2 Pupil Signature** .....

**Parent/ Carer Signature** .....

**Date** .....